

**Minutes of the AGM held on Thursday 28th May 2026 at 7.30pm in the Reading Room**

**Present:** D Fisher E March R Houseman C Packer P Trehwitt M Worsnop & County Councillor Nathan Hull and the clerk

**Election of Chairman** – It was proposed by E March seconded by C Packer and **RESOLVED** that D Fisher be elected as Chairman all were in favour David accepted the position

**DECLARATION OF ACCEPTANCE** D Fisher duly accepted the position of Chairman and signed the declaration made before the Proper Officer of the Council of the Parish of Birstwith

**Apologies:** None

**Election of Vice Chairman:** P Trehwitt proposed seconded by C Packer that R Houseman be appointed as Vice Chairman all were in favour - Reg was willing to stand and accepted the office

**To receive any declarations of interest:** None

**To receive Parishioners questions** – None

**Minutes** It was proposed by P Trehwitt and seconded by C Packer and **RESOLVED** that the minutes of the proceedings of the Ordinary meeting held on 9<sup>th</sup> April 2026 be confirmed as a correct record and signed by the Chairman

**Approved by Resolution the Certificate of Exemption and Annual Governance Statement** proposed by R Houseman and seconded by C Packer that the statements be accepted all were in favour and signed by the Chairman and RFO

**County Councillor Nathan Hull** – Nathan stated that Kex Gill is reported to open by August. The cost of laying this new road is 81 million which is 12 million over the original budget. He reported that there was uncertainty within the N Y Council due to recent election changes and that there was now no overall control over decision making but business is still going ahead as usual. The new Mayor of York will delegate funds and decide who will benefit but the proportions allocated will definitely be reduced. Nathan is still looking into ownership of Collin Bank cul de sac. You now need a licence to visit the tip up to two cars can have a licence however disabled people or the infirm may be granted privileges.

**Approval of end of year annual Finance Statements 2025/2026, Approval of Accounting Statements, Approval of Internal Auditor and Exercise of Public Rights 8<sup>th</sup> June until 17<sup>th</sup> July 2026** were approved and signed by the Chairman and the Clerk/RFO proposed by R Houseman seconded by C Packer – all in favour

**Registration of Members Interest forms** – No alterations were necessary

**To receive updates regarding:**

**Play Area** - Repairs/or renewal of Playground equipment – left in abeyance for the time being.

**Highways:** Mirror on corner of Clint Bank the Councillors’ are looking into this matter and will report to next meeting. Proposed by R Houseman seconded by P Trewhitt that the Parish Council erects a mirror as we have not heard from NY Highways. The Chairman agreed to meet with Sara Wood at the Surgery regarding placing plaques on the surgery fence to stop people parking on the new footpath. He will also write to N Y Highways asking if we can put double yellow lines on this piece of road - the Surgery are in agreement to this action taking place. Concern was raised about heavy vehicles that park on the roundabout making deep ruts in the grass – It was agreed that the Chairman put an article on Facebook requesting large/heavy vehicles to park on the road

**BIB:** have requested that they plant a small flowering tree on the roundabout in the flower bed near the electricity box. It was also approved that they plant Wild Flower plug plants on the grass verge opposite the shop from the bus stop to the salt bin all were in favour. Plants donated by Nidderdale National Landscapes.

**Kerrys Mill** - Still no update so the Chairman will write to the new owner

**Commuted Sums** – No reply to date

**Assertion 10** - The new domain site is almost complete and will be in action shortly

**Precept** – The Councillors’ queried the increase of 0.6% to households when our requested precept figure had not changed for several years – Nathan will look into this for us

**Auditor** - the accounts had been audited for 2025 to 2026 by John Dennis

**Hampsthwaite to Birstwith Footpath** – Even after Hampsthwaite held a meeting the project is no further forward

**Grass Cutting** – Grass verges will be cut by Will Benson shortly and the village caretaker has already cut the areas at Clapham Green. Caretaker to be asked to cut the grass around the Birstwith sign posts on Hampsthwaite Lane and Clint Bank and to undertake a monthly cut of his designated areas until the end of August proposed by R Houseman seconded by M Worsnop

**Accounts approved for payment proposed by R Houseman seconded by P Trewhitt – all in favour**

<b>BIB</b>	Sponsorship for Planter	Chq 058	30.00
<b>Richard Langley</b>	Caretaker	Chq 059	120.00
<b>Vision ICT Ltd</b>	Website hosting etc	Chq 060	221.44
<b>Gallagher Ins</b>	Annual Insurance premium	Chq 061	835.06

**HBC 1<sup>st</sup> instalment of precept** = £7,500

**VAT to reclaim** = £1099.50

**Planning Application 26/01268/FUL Demolition of existing agricultural shed and erection of 2 no dwellings with associated landscaping** – West House Farm Birstwith HG3 3AW  
**Observations 1. Object to height of building 2 A planning application ZC/24/04227/PBR**

went to the Council last January 2025 and therefore instead of a new application should it not be a revised plan

**26/01753/DVCON Section 73 application for the Variation of Condition 2 (Approved drawings) of Planning Permission 25/04060/FUL (Demolition of existing Garage & Rear Extension. Erection of single storey rear extension. Erection of porch. Alterations to fenestration) to allow alterations to proposed fenestration and alterations to windows. 3 Birstwith Grange HG3 3AH -No observations**

**26/01951/TPO Crown reduction of 1 Oak (T1) by 2.5-3m under tree preservation order 63/2008 2 Station Plantation Birstwith HG3 3AQ – Councillors’ in agreement with Arborists report**

**Correspondence: Nidderdale National Landscapes – wild flower plug plants see BIB Richard Langley – Increase in hourly rate from £17 to £20 accepted**

Date of next meeting 25th June 2026

Meeting closed at 9 pm

Signed

Dated

